## HIST 133B: PAPER REVISION & WEB OPTION GUIDELINES

**To submit on Thursday, March 5, 2009 in class (Mar. 3 for Web option Conditional):**

A. **Web option NO**: If you did not qualify (B+ minimum), or do not want to do the revisions needed in order to qualify for the Web Option, or if you qualified but choose NOT to do the Web Option, you should submit:
1. The graded **hard copy** I returned to you, with the following: **describe/note in a different color pen**, pencil, or marked with highlighter any changes you are making. If you substantially rewrite a paragraph, write "rewritten, see #[x]" in the margin, where [x] is a number marking that rewritten passage on a separate, new printout ONLY of the revised paragraphs or passages.
2. If you are making substantial changes throughout, submit a new printout with all changes, *as well as* the old marked-up version.
3. Write "*Taking Final Exam*" at the top of the first page.

B. **Web option Conditional**: If I said you could still qualify for the Web Option if you did some additional work, do 1 & 2 as above, and **note at the top** of your graded essay's first page that you are trying to qualify: "*Resubmission to qualify for Web Option*," and **include your e-mail**. I will let you know asap whether you qualify, so you can start on the items §1-6 on back.

C. **Web option YES**: You do **not** need to submit your corrected paper *yet*, UNLESS you are making major changes to certain text passages, especially your thesis paragraph(s). If this is the case, please make a separate printout as in A. 1 & 2, above (for me to copyedit).
1. Submit a *printout* of the additional items §1-6 below (on back).
2. Write "*Web Option*" at the top of the first page.

## WEB OPTION GUIDELINES

# I. Procedure

If you choose to do the web option instead of the final exam, you must do the following:

1. **Write and submit** in *hard copy* §1-§6 in II, below. **Note that §5 is especially important** (lion's share of grade, namely 20 of 25 points)! These are due on **Thursday, March 5**, 3:30pm in class.
   - I will edit and grade them, and return them to you on Tue, March 10.
2. **Prepare your book essay file** as follows:
   a   Rename it: AuthorslastnameYearYourlastname093.doc. E.g.: Gellately2001Marcuse093.doc. [Year is the date of your book's publication; 093 stands for 2009-March.] If you don't use MS Word, .rtf (rich text format) is ok, too. (Under **F**ile > **S**ave as, select "type.")
   b   In that computer file, make revisions and corrections. On the graded **hard copy** I returned to you, **please describe/note in a different color pen**, pencil, or marked with highlighter any changes you are making, and *check off* the small copyedits I marked as you fix them. If you are substantially rewriting a paragraph, write "rewritten--see changes on separate printout" in the margin.
   c   After you get the items of II, §1-§5 back, correct them and insert them *at the beginning* of this file.
   d   Upload items §1-§5 on my Hist 133b web site. I will supply the link to the upload form to you.
3. On **Thursday, March 12 in class**: Submit the **marked (by me and then by you) hard copy** of your essay and the **marked & corrected hard copy of the items II, §1-§6**. *Don't forget to sign the pledge.*
4. **Image**: Try to find **one image** for the web page header. You may insert it into the word document**, but it must *also* be saved as a separate file**, named as follows: AuthorslastnameDescriptiveword.jpg [.png also ok]. For example: HerfBookcover.jpg. It must be saved and uploaded as a **separate file**. A vertical format is best, 300-600 pixels high. Give me some caption information with your essay, if necessary.
5. Upload the augmented supplements+essay computer file (named as in I.2.a), and an image as a separate file (even if it is in your essay file) by **8pm on Thu. Mar. 12** to the *Gauchospace* website.

## II. Web Option Supplements §1-§6

Your final submission must have the following elements **in addition to your book essay text:**
(For examples, see the "Index page of student essays," in the menu bar on *my* 133b course web site.)

§1.  Think of a **meaningful title** for your essay--it should indicate your "angle" on the book you read:
"Descriptive Title in Quotation Marks"  "Assessing the Role of 'Ordinary Germans' in Genocide"
by Yourfirstname Yourlastname  by Jane Doe

§2.  **Full author name, *Title*, and (publication information)** of the book on which your essay is based. This should be in the following form (do **not** put each item on a separate line; I'll do that): Authorsfirstname Authorslastname, *Title: Subtitle in Italics* (CityOfPublication: Publisher, yearpublished), number of pages. UCSB call number. [include the call number even if you did not use the library copy] Example: Robert Gellately, *Backing Hitler: Consent and Coercion in Nazi Germany* (New York: Oxford University Press, 2001), 406 pages. UCSB: DD256.5.G45 2001.

§3.  An **About the author** sentence or paragraph, in which you describe: yourself (major, class year, relevant interests), and (as appropriate) why you are interested in and the extent of your knowledge of German/European history (e.g. personal/family connections, previous coursework, travel). You should also say why you chose this particular book or topic.
Example: I am a junior psychology major who has been studying group dynamics. I traveled in Europe after high school and spent two weeks in Germany, including visits to xx and yy in Berlin. I chose to write about Gellately's book because I am interested in what life was like under the Nazi regime, in particular why so many Germans were willing to participate in genocide.

§4.  **An abstract of your essay**, about 150-200 words, in which you *briefly* describe what the book is about, and state the author's and/or your main thesis (the main point the book makes, and what you say about it).

**§5.**  An *annotated* **Bibliography and Links** section, with that heading, and 3 subsections:
  i  **Book Reviews** of your book, with the full bibliographic information, including a link if available on-line. If the review doesn't have its own title, use: "Review of Bookauthorslastname, *Short Title*."
  ii **Web Sites**: the 3-5 most relevant links you can find. **Note**: do not merely take the top search results, but review at least 15 links found using several different search terms before selecting the most relevant.
  iii **Books and Articles**. You should list *at least 2* **other books or journal articles** on your topic. The Google books (books.google.com) About this book tab, "Related Books" section (scroll way down) is a good place to start; see also the "References from …" sections.
  •  Each item must have an **annotation**--a brief description and assessment of that web page.
     For examples see my website for Hist 133b in previous years, and my other Hist 133 courses.
     Also, google annotated bibliography. I recommend the Cornell library page, and the UW-Madison site (see esp. the types+linked examples on the "What goes into the content of the annotations?" page).
  •  **Format for these entries**. Use *one* **bulleted paragraph for each entry**. After the end of the bibliographic information, start a new line using <shift+enter>; **do *not* use <enter>.**
  •  **Web page citation format**: Author[if known, or site/institution], "Web page title [if available] in quotation marks" (creation/revision date[if known]), <URL>.
     o  You can enter the URL at www.archive.org to get an approximate date when the page was created. In that case give the date as, for example: (archive.org: Jan. 2004, last revised May 2007).
     o  For **Wikipedia articles** (which have no author), just use the word Wikipedia in place of the author's name, and place the "article's title in quotation marks" (accessed Feb. x, 2009).
     o  For books you should include either a library call no., or an amazon or google books link.

§6.  The following pledge, followed by your signature (on the hard copy only):
I certify that this essay is my own work, written for this course and not submitted for credit for any other course. All ideas and quotations that I have taken from other sources are properly credited to those sources. I agree to web publication of this essay.  YOUR SIGNED NAME

## VI. Timeline

March 5 (Thu.): submit hard copy project elements (and possibly substantial changes to essay).
March 12, 8pm: upload supplements on Marcuse's web form; upload essay and image file on Gauchospace.
March 20: proofread online essay (including formatting), check all internal/navigational links and external links (including hyperlink on index page and title bar), confirm and note corrections on Gauchospace.

**[This stuff not used; maybe get rid of web archive notation, too]**

§7. **The text of your essay**, already corrected as noted on the hard copy. Please ~~**do not use underlining**~~, only **bold** and *italics* (underlining is only for links). **Subheadings** are a great idea--try to find appropriate ones for the sections of your essay. For headings, use a separate, left-justified paragraph in **boldface** type.

# VI. Grading

This project, like the final exam, is worth 25 points. I expect an equivalent amount of work to what you would do for a final exam. Up to 20 points primarily for §5; up to 5 more points for following the instructions properly.

- You will receive annotated sources section (the list of books, articles, and links).
- You will receive up to 5 more points for submitting the items §1-4 and meeting the deadlines, when you confirm that your web page meets the following standards:
  a) Your name and the essay title on the index page and in title bar of browser window are correct.
  b) Your About the author and Abstract sections are correct.
  c) All navigational and external links work (library databases [jstor, ebsco] should be checked at UCSB).
  d) Your online text has been proofread and has no grammar, spelling or formatting errors.
- Ideally, hopefully, this confirmation should happen by the final exam time (Mar. 20), after I've uploaded your page.